ITS65DesignatedITD: ESRI GIS Software and Services

	UPDATED: 11/25/2017
Contract #:	ITS65designatedITD
MMARS MA #:	ITS65designatedITD*
Initial Contract Term:	10/01/2016 – 09/30/2019
Maximum End Date:	No option to renew
Current Contract Term:	10/01/2016 – 09/30/2019
Contract Manager:	Neil MacGaffey, 617-619-5641, neil.macgaffey@mass.gov
This Contract Contains:	Volume discounts, negotiated Terms
UNSPSC Codes:	43-23-00, 81-11-00

Notes:

*The asterisk is required when referencing the contract in the Massachusetts

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Contract User Guide ITS65DesignatedITD

Contract Summary

This Contract is for obtaining Environmental Systems Research Institute, Inc. (ESRI) Geographical Information Systems (GIS) software licenses, technical support, maintenance, training, and consultation.

Benefits and Cost Savings

Statewide contracts are an easy way to obtain benefits for your organization by leveraging the Commonwealth's buying power, solicitation process, contracting expertise, vendor management and oversight, and the availability of environmentally preferable products.

This contract provides the only means of obtaining ESRI products and services, and includes terms negotiated specifically for the Commonwealth.

Find Bid/Contract Documents

- To find all contract-specific documents visit COMMBUYS.com and search for ITS65designatedITD to find related Master Blanket Purchase Order (MBPO) information. Documents are found under "Agency Attachments" in the "Header Information" section of the MBPO. The following documents are included:
  1. Contract User Guide
  2. Signed Massachusetts Standard Contract Form
  3. Clarifications to Commonwealth & ESRI Documents Pertaining to ITS65designatedITD
  4. Template Statement of Work (SOW)
  5. General License Terms and Conditions
  6. ESRI Contract Scope of Use
  7. ESRI Price List
  8. Custom Software Technical Data & Assistance License Addendum
  9. Training Terms and Conditions
  10. The Request for Response (RFR)
- To link directly to the MBPO for ITS65designatedITD visit **PO-17-1060-ITD00-ITD00-8881**.

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Who Can Use This Contract

Applicable Procurement Law
Executive Branch Goods and Services: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

Eligible Entities:
01. Cities, towns, districts, counties and other political subdivisions
02. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
03. Independent public authorities, commissions and quasi-public agencies
04. Local public libraries, public school districts and charter schools;
05. Public Hospitals, owned by the Commonwealth;
06. Public institutions of high education
07. Public purchasing cooperatives;
08. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
09. Other states and territories with no prior approval by the State Purchasing Agent required; and
10. Other entities when designated in writing by the State Purchasing Agent

Subcontractors
The awarded vendor's use of subcontractors is subject to the provisions of the Commonwealth's Terms and Conditions and Standard Contract Form, as well as other applicable terms of this Statewide Contract.

Pricing, Quote and Purchase Options

Purchase Options
The purchase options identified below are the only acceptable options that may be used on this contract: Direct, outright license purchase and fee for service.

Executive Departments: All Executive Departments are required to use statewide contracts for their purchases if the goods/services they seek are available on a statewide contract.   Executive agencies are required to utilize COMMBUYS for all related statewide contract purchasing activity. For further details please see the Best Value Procurement Handbook.

Eligible Entities: All other Non-Executive Eligible Entities are encouraged to utilize COMMBUYS for all statewide contracts purchasing activity, however the use of COMMBUYS is not required. Non-

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Executive Eligible Entities may order via email, phone or fax as allowed by the vendor. To ensure that you are being offered statewide contract pricing, contract users should identify and reference the contract number ITS65 when contacting the vendor for quote activity or placing an order.

Pricing Options

The MA ESRI MPA Price List shows any volume discounts available by listing them as multiple line items, for example:

Network Analyst Extension UNIX…Single User Floating Seat License	$2,495
Network Analyst Extension UNIX…6+ Single User Floating Seat License	$2,246

When starting a new ESRI project or making significant ESRI software purchases, it is advisable to contact your ESRI representative listed below under "Other questions and assistance with new ESRI projects."

Product/Service Pricing and Finding Vendor Price Files

The ITS65_MA_MPA PriceList is found on the MBPO, See "Find Bid/Contract Information."

How To Purchase From The Contract

Eligible Entities: To receive contract information and/or quotes, and order products, Non-Executive Department buyers who do not use COMMBUYS may contact the vendor directly.   **Executive Departments and other COMMBUYS users**, please see below.

Setting Up a COMMBUYS Account

COMMBUYS is the Commonwealth's electronic Market Center supporting online commerce between government purchasers and businesses. If you do not have one already, contact the COMMBUYS Help Desk to set up a COMMBUYS buyer account for your organization: (888)-627-8283 or COMMBUYS@state.ma.us.

- Solicit quotes and select and purchase quoted item in COMMBUYS
  Obtain a quote from ESRI and attach it to the Release Requisition on the Attachments tab, described below. When contacting a vendor on statewide contract, always reference ITS65designatedITD to receive contract pricing.

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For a description of how to complete this purchase in COMMBUYS, visit the *Job Aids for Buyers* webpage and select:

The COMMBUYS Requisitions section, and choose the How to Create a Release Requisition and Purchase Order (Contract Purchase) job aid.

Instructions for MMARS Users

MMARS users must reference the MA number in the proper field in MMARS when placing orders with any contractor. Contact the Comptroller Help and Support Desk at 617-973-2468 or via email at Comptroller.Info@state.ma.us for additional support.

Additional Information/FAQs

Performance and Payment Time Frames Which Exceed Contract Duration

All term maintenance or other agreements for services entered into during the duration of this Contract and whose performance and payment time frames extend beyond the duration of this Contract shall remain in effect for performance and payment purposes (limited to the time frame and services established per each written agreement). No written agreement shall extend more than one year beyond the current contract term of this Statewide Contract as stated on the first page of this contract user guide. No new maintenance or other agreements for services may be executed after the Contract has expired.

Software Development / Consulting

Agency Attachments (see Find Bid/Contract Documents to locate) includes a template Statement of Work to be used if ESRI is engaged to develop software or otherwise create or modify intellectual property. Agencies planning such engagements should also be sure to read the contract's "Custom Software…Addendum". This type of work is typically based on a number of pre-existing components to which ESRI will grant the agency a license at no charge. In return, the agency agrees to grant ESRI a license to use the deliverables produced for the Agency.

Executive Department Agencies should be aware that there could potentially be accessibility issues relative to software development projects. If so, ESRI will advise you prior to preparing a proposal scope of work.

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Also note that the Agency may not offer to hire ESRI employees who work under a Statement of Work, during its term and for a period of one year thereafter. There are substantial financial penalties for making such an offer. See Article 13 of the "Custom Software…Addendum."

Training

Training classes, both at your site and at ESRI's regional office in Middleton, MA, as well as "Virtual Campus" classes are included in the ITS65designatedITD. Review the "Training Terms and Conditions" document (see Find Bid/Contract Documents to locate).

Strategic Sourcing Team Members

- Neil MacGaffey, EOTSS (Executive Office of Technology Services and Security)

Vendor List and Information

Contact your ESRI sales representative (see below under Contractor Information) for a quote; be sure to identify yourself as employed by a government agency (state, regional, local, etc.). ESRI will then provide a price quote from the price list that was negotiated for ITS65designatedITD. Use the quote to obtain a purchase order.

Note that when making ESRI software purchases; be sure to plan for future maintenance costs.

MMARS information:

Vendor Code: VC6000265056   Line Number: 1
Vendor Name on MMARS: ENVIRONMENTAL SYSTEMS

Contractor Contacts for ESRI Information are:

Business questions about ESRI products (quotes) and licensing issues:
State Agencies:

Paul Rooney, Account Executive ESRI - Boston

PH: 978-777-4543 Ext 8428

FAX: 978.777.8476

prooney@esri.com

Local/Regional Agencies:

Paul Rooney, Account Executive ESRI - Boston

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PH: 978-777-4543 Ext 8428

FAX: 978.777.8476

prooney@esri.com

Business questions about ESRI support (billing):
Kale Flordelis, Customer Service

ESRI - Redlands

PH: 888.377.4575 x2521

kflordelis@esri.com

Technical questions about ESRI products or support:
ESRI Technical Support -Redlands
380 New York Street
Redlands, CA 92373
PH: 909-793-2853
http://support.esri.com

Questions about education programs for ESRI products:
State Agencies:

Paul Rooney, Account Executive ESRI - Boston

PH: 978-777-4543 - Ext 8428

FAX: 978.777.8476

prooney@esri.com

Local/Regional Agencies:

Paul Rooney, Account Executive ESRI - Boston

PH: 978-777-4543 - Ext 8428

FAX: 978.777.8476

prooney@esri.com

Questions about ESRI Consulting Services:
State Agencies:

Paul Rooney, Account Executive ESRI - Boston

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